



Application to make lump sum contribution SA Metropolitan Fire Service Superannuation Scheme

About this form

We need you to fill out this form if you wish to pay a lump sum contribution into the Scheme. This information will be used to identify you and allocate the money to your Member Voluntary Account.

Note that you must have provided your Tax File Number (TFN) to the SA Metropolitan Fire Service Superannuation Scheme before you can make after-tax contributions to the Scheme. If your TFN has not been provided, this contribution cannot be accepted by the Scheme and will be returned to you.

If you are uncertain as to whether or not you have provided your TFN, you can check these details by contacting the Manager on (08) 8204 3826.

If you need help

For assistance call the Manager on (08) 8204 3826.

Making contributions is easier with BPAY[®]



As a member of the SA Metropolitan Fire Service Superannuation Scheme, you may be able to make voluntary contributions to your super account using BPAY[®]. BPAY allows you to make a contribution by phone or internet from your phone or internet banking account at a time convenient to you. And it's available 365 days a year!

You can find the BPAY Biller Code and your personal Reference Number by signing into your account at www.sametrofiresuper.com.au and heading to the Personal Details page. For assistance please call the Manager on **(08) 8204 3826**.

If you would prefer to make a contribution via cheque, please use this form. Contributions received by the Scheme may take up to three business days to process following receipt of the cheque and your completed form.



Your Privacy

The Scheme is administered by us along with our service provider, Mercer Outsourcing (Australia) Pty Ltd. We collect, use and disclose personal information about you in order to manage your superannuation benefits and give you information about your super. We may also use it to supply you with information about the other products and services offered by us and our related companies. If you do not wish to receive marketing material, please contact the Manager on **(08) 8204 3826**.

Our Privacy Policies are available to view at www.sametroofiresuper.com.au or you can obtain a copy by contacting the Manager on **(08) 8204 3826**.

If you do not provide the personal information requested, we may not be able to manage your superannuation.

We may sometimes collect information about you from third parties such as your employer, a previous super fund, your financial adviser, our related entities and publicly available sources.

We may disclose your information to various organisations in order to manage your super, including your employer, our professional advisors, insurers, our related companies which provide services or products relevant to the provision of your super, any relevant government authority that requires your personal information to be disclosed, and our other service providers used to assist with managing your super.

In managing your super your personal information will be disclosed to service providers in another country, most likely to Mercer's processing centre in India. Our Privacy Policies list all other relevant offshore locations.

Our Privacy Policies set out in more detail how we deal with your personal information and who you can talk to if you wish to access and seek correction of the information we hold about you. It also provides detail about how you may lodge a complaint about the way we have dealt with your information and how that complaint will be handled.

If you have any other queries in relation to privacy issues, you may contact the Manager on **(08) 8204 3826** or write to our Privacy Officer, SA Metropolitan Fire Service Superannuation Scheme, **GPO Box 98, Adelaide, SA 5001**.

Step 3 – Sign the form

Your application will not be accepted unless you have signed this declaration. By signing this form I:

- acknowledge that I have read and understood the information provided in the Member Benefit Guide on Contributions, and agree to be bound by it.
- confirm that I am under age 75 and eligible to make this contribution.
- accept that I will be bound by the provisions of the trust deed which govern the operation of the Scheme.
- accept that this contribution will remain preserved until my retirement.
- understand that this contribution will be returned to me if I have not provided my Tax File Number to the Scheme.
- understand that nothing on this form constitutes financial advice or recommendations.
- understand and consent to my information being collected, disclosed and used in the manner set out in this form.

Signature

Date

Please return your completed form and cheque to the SA Metropolitan Fire Service Superannuation Scheme, GPO Box 98, Adelaide, SA 5001.

